

BOARD MEETING MINUTES

Bill Wilson called the regular meeting to order at 6:30 p.m. The following directors were present: Bill Wilson, Paul Voelker, Doug Elledge, Renae Fitzgerald and Crystal Hubert. Staff present: Kevin Foster, Eileen Harris, Dave Vail, Dennis Killmer and Robin Karsh. Guest present was Debra Gable. Roll call was taken with a quorum present.

Debra Gable from the Agency for Toxic Substance and Disease Registry, ATSDR, introduced herself and said she would like to update the board on the status of the exposure investigation. She explained the work her agency did last summer was a grant funded cooperative effort led by the Washington State Department of Health. The grant was not renewed so ATSDR will be completing the report, which they hope to have ready by January. At that time it will be presented to the board and through public meetings.

CONSENT AGENDA: Renae moved to approve the consent agenda containing the July Board Meeting minutes; the late July and August vouchers for the General Fund (Vouchers #127776 through #127829, #127831 through #127855, #201600361, #201700001, #161700014) in the total amount of \$197,382.32; Capital Projects Fund (Voucher #127830) in the amount of \$3,883.00 and Payroll (Warrants #127730 through #127775) in the total amount of \$214,796.51; Contracts with Melanie Bailey, Candace Harris, Kraig Kalisch, Robin Karsh, Doug Killmer, Steve Templeton, Danielle Tupek, Eldon Palmer, and the P-Card Payment Review. The Financial Report was reviewed. Paul seconded; motion carried.

PUBLIC FORUM: None

ACTION ITEMS

CVA 2016-17 Annual Report and 2017-18 Course Catalog: Dennis Killmer presented and reviewed the CVA Annual Report and the 2017-18 Course Catalog. After discussion Kevin recommended approval. Paul moved to approve the 2016-17 CVA Annual Report and the 2017-18 Course Catalog as presented. Crystal seconded; motion carried.

First Reading Revisions to Policy 5412 Staff Vacations and Holidays and 5413 Compensated Leave: Kevin presented Revisions to Policy 5412 Staff Vacations and Holidays and new Policy 5413 Compensated Leave for a first reading. Since these revisions contain provisions that impact staff vacations & holidays and the new year starts prior to the September board meeting, Kevin requested and recommended approval on a first reading. Renae moved to approve the Revisions to Policy 5412 Staff.

Action Items Continued:

First Reading Revision to Policy 5240 Evaluation of Staff:

Vacations and Holidays and new Policy 5413 Compensated Leave as presented. Doug seconded; motion carried

Kevin presented a revision to Policy 5240 Evaluation of Staff for a first reading. Since these revisions contain provisions that impact staff evaluations and needs to be implemented prior to the September board meeting, Kevin requested and recommended approval on a first reading. Paul moved to approve the revision to Policy 5240 Evaluation of Staff as presented. Renae seconded; motion carried.

First Reading Revision to Policy 3240 Student Conduct Expectations and Reasonable Sanctions and new Policy 3241 Classroom: Management, Discipline and Corrective Action:

Kevin presented a Revision to Policy 3240 Student Conduct Expectations and Reasonable Sanctions and new Policy 3241 Classroom: Management, Discipline and Corrective Action for a first reading. Since these revisions contain provisions that are required to be in place by the start of the 2017/18 school year, which is prior to the September board meeting, Kevin requested and recommended approval on a first reading. Bill moved to approve Revision to Policy 3240 Student Conduct Expectations and Reasonable Sanctions and new Policy 3241 Classroom: Management, Discipline and Corrective Action as presented. Doug seconded; motion carried.

Classified Salary Scale Update:

Kevin presented a revision to the Classified Salary Scale and recommended approval. This includes the COLA recently approved by the legislature. Renae moved to approve the revision to the Classified Salary Scale as presented. Paul seconded; motion carried.

Recommendations to Hire Gloria Johnson as VELC Cook and Josie Rippey as VELC Lead Preschool Teacher:

Kevin presented recommendations to hire Gloria Johnson as VELC Cook and Josie Rippey as VELC Lead Preschool Teacher and recommended approval. Renae moved to approve the hiring of Gloria Johnson as VELC Cook and Josie Rippey as VELC Lead Preschool Teacher as presented. Crystal seconded; motion carried.

DISCUSSION ITEMS

WSSDA Policy Guidance:

Kevin encouraged the board to review a letter from WSSDA regarding WSSDA's model policy role and the support that they provide to Districts.

Discussion Items Continued:

***First Reading Revision to
Policy 2255 Alternative
Learning Experience
Program:***

Kevin presented a first reading of revisions to Policy 2255 Alternative Learning Experience Program. This policy will be brought back for second reading and approval in September.

***First Reading Policy 3116
Students in Foster Care:***

Kevin presented a first reading of Policy 3116 Students in Foster Care. This policy will be brought back for second reading and approval in September.

***Superintendent Search
Planning:***

Board members agreed to utilize Northeast Washington Educational Service District 101 (NEWESD 101) to assist with the search for a new superintendent. Kevin will invite NEWESD 101 Superintendent Mike Dunn to come to the September board meeting.

**ADMINISTRATIVE
REPORTS:
COMMUNICATIONS:**

WSSDA – Kevin will attend the WSSDA Annual Conference in Bellevue November 16-19 and welcomes any board member interested in attending.

Approved Procedure - Kevin reviewed new procedures 5240P1 Evaluation of Principals, 5240P2 Evaluation of Instructional Staff, 5240P3 Classified Employee Professional Goals

Approved Contracts – Contracts approved include the FSA Prime Vendor Agreement Renewal, P-Card Agreement with Teresa Sassman, Rural Resources Sub-Contract for AmeriCorps Member Services Tacoma School District Interlocal Agreement Mary Walker School District Fuel Interlocal Agreement.

**COMMENTS FOR THE
GOOD OF THE SCHOOL:**

Kevin reported that the Valley Fair was awesome, he has enjoyed being a part of the Sno-Cone Booth. Paideia's new portable is here and the installation crew will be onsite on Thursday.

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There being no further business, the meeting adjourned at 7:27 p.m.

Signed this 20th day of September, 2017.

Attachments: CVA Annual Report, 2017-18 CVA Course Catalog (excerpt), Policy 5412 Staff Vacations and Holidays, Policy 5413 Compensated Leave, Policy 5240 Evaluation of Staff, Policy 3240 Student Conduct Expectations and Reasonable Sanctions, Policy 3241 Classroom Management, Discipline and Corrective Action, 2017-18 Classified Salary Scale