



Valley School District No. 070

3030 Huffman Road • Valley, WA 99181 • Ph: (509) 937-2791 • Fax: (509) 937-2691 • www.valleysd.org

09/06/2016 **NOTICE OF POSITION OPENING**

TITLE: Substitute Kitchen Aide

DUTIES: The Substitute Kitchen Aide will be responsible for helping with food preparation, keeping the cooking area clean and hygienic, and preparing the service line and serving the meals to the students each day. Duties will include washing and putting away dishes, recording food temperatures in production records, sweeping and mopping the floor, and taking out the garbage daily. The Kitchen Aide will work closely with the Kitchen Supervisor to review the food needs each day. Other related duties will be required as assigned.

MINIMUM QUALIFICATIONS: Applicant is required to have a valid Washington State food worker's card and have the ability to lift 50 lbs. Prior knowledge of safe food handling practices and proper food temperatures is preferred.

SALARY AND BENEFITS: This is a 4 hour a day part-time position. The position is set to begin immediately. Placement on the kitchen aide salary schedule will be level 1.

WORK SETTING: This position is located at the Valley School and reports to the Kitchen Supervisor.

APPLICATIONS: Interested staff or substitutes should apply by submitting an application, disclosure statement, and letter of interest detailing their relevant experience and qualifications, addressed to:

Human Resources,
Valley School District #070,
3030 Huffman Rd,
Valley, WA 99181

Applications to begin being reviewed on 09/13/2016; EOE

Valley School District does not discriminate on the basis of sex, race, creed, religion, color, national origin, age, honorably discharged veteran or military status, sexual orientation including gender expression or identity, the presence of any sensory, mental, or physical disability, or the use of a trained guide dog or service animal by a person with a disability in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following employees of the Valley School District at 3030 Huffman Road, Valley, WA 99181, are designated to handle questions and complaints of alleged discrimination: Danielle Tupek, Title IX Liaison; Janet Williams, Section 504/ADA Coordinator; Kevin Foster, Compliance Coordinator for State Law (RCW 28A.640/28A.642). A complaint regarding alleged discrimination may be made by e-mail to: compliance@valleysd.org, or by calling the district office at 509-937-2791.

VALLEY SCHOOL DISTRICT IS A DRUG-FREE WORKPLACE