

**TITLE: Early Learning Professional Substitute Pool**

**DUTIES:** The Early Learning Professional Substitute will ensure a quality early childhood group setting and activities for a wide range of development for children ages one to five. The substitute will be responsible for the following duties: (1) Furnishing the children in care with a healthy, safe, nurturing, respectful, supportive and responsive environment. (2) Implementing written behavior management and guidance practices for the center based on the recommendations of the supervisor. (3) Promoting the child's developmentally appropriate social behavior, self-control, and respect for the rights of others. (4) Ensuring lesson plans and the daily schedule of events allows each child the opportunity to gain self-esteem, self-awareness, self-control and decision making abilities while developing socially, emotionally, intellectually, and physically. (5) Interacting with children using positive communication and problem solving with intervention as necessary.

**MINIMUM QUALIFICATIONS:** Minimum requirements include a high school diploma or equivalent, candidates be at least eighteen years of age, and pass a background check. This position requires documented child development education or work experience. For those with no formal education in child development, successful completion of State Training and Registry System (STARS) within six months of becoming the Child Care Provider is required. Physical requirements include lifting up to 40 pounds, standing 95% of the day, assuming postures in low-level positions that best allow physical and visual contact with children, stooping and sitting on the floor, and ability to hold and carry toddlers frequently for extended periods. Excellent interpersonal communication skills are required.

**SALARY AND BENEFITS:** This position will be scheduled to work as needed.

**WORK SETTING:** This position is located at Valley School District and reports to the Valley Early Learning Director.

**APPLICATIONS:** Interested candidates should apply by submitting an application, disclosure statement, unofficial transcripts, three letters of recommendation, resume, and a letter of interest detailing relevant experience and qualifications, addressed to:

Human Resources  
Valley School District #070  
3030 Huffman Rd  
Valley, WA 99181

Applications to begin being reviewed on 05/08/2015; EOE