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## Oath of Office

### **Purpose**

This policy establishes the requirement of a newly elected or appointed School Board member to take an oath of office.

### **Scope**

This policy applies to the Board of Directors, Superintendent and Executive Assistant.

### **Policy**

1. In accordance with statutory provision, each newly elected, re-elected or appointed Board member will take an oath or affirmation to support the constitutions of the United States and the state of Washington, to promote the interests of education, and to faithfully discharge the duties of his/her office according to the best of his/her ability.
2. A school district officer or notary public authorized to administer oaths must certify to this oath and the signature of each new member.
  - 2.1. After completion, the oath of office affidavit for each new director will be filed with the county auditor.
  - 2.2. Notifications of new Board members will be sent to Educational Service District 101 and the Washington State School Directors' Association.

### **Related Procedures**

N/A

### **Policy Cross References**

1001-District Board of Directors: Legal Status and Organization  
1220-Board Officers and Duties of Board Members

### **Policy Legal References**

RCW 28A.343.360 – Oath of Office

### **Management Resources**

1111F1-Oath of Office Affidavit

### **Policy History**

<b>Action:</b>	<b>Date:</b>
Approved by the Board	Unknown
Revised	March 15, 2017
Revised	
Revised	

Previous Policy Number: 2007