

Open Government Trainings

Purpose

This policy directs Board of Director participation in training as required by the Open Government Training Act.

Scope

This policy applies to the Board of Directors and the Superintendent.

Policy

1. The Valley School District Board of Directors recognizes the value of meaningful, informed public participation in district deliberations and the need to conduct its affairs in a transparent manner. To support each Board member's understanding of his/her legal duties to the public pursuant to laws governing public records and meetings, within ninety (90) days of taking the oath of office following election or appointment, all Board directors will participate in trainings regarding:
 - (a) the Open Public Meetings Act
 - (b) the Public Records Act
 - (c) Public Records Retention
2. After the initial trainings, Board directors will participate in refresher trainings on these subjects every four (4) years that they hold office in order to remain current with new developments in open government law.
3. Board directors will document their completion of required trainings. The Superintendent or designee will file and maintain the documentation in the district.

Related Procedures

N/A

Policy Cross References

1111-Oath of Office

1220-Board Officers and Duties of Board Members

Policy Legal References

ESB 5964 – Open Government Trainings Act

RCW 28A.343.360 – Oath of Office

Title 40 RCW – Public Documents, Records, and Publications

Chapter 40.14 RCW – Preservation and Destruction of Public Records

Chapter 42.30 RCW – Open Public Meetings Act

Chapter 42.56 RCW – Public Records Act

RCW 42.56.580 – Public Records Officers

Management Resources

Policy & Legal News, June 2014

Washington State Attorney General’s [2014 Open Government Training Act Q&A](#) and [Supplemental Information-2017 Amendment](#)

Washington State Attorney General’s [Model Rules](#)

Policy History

Action:	Date:
Approved by the Board	June 20, 2018
Revised	
Revised	
Revised	