

Field Trips and Excursions

Purpose

This policy sets forth the parameters for the use of field trips and excursions as supplemental teaching strategies in curricular and co-curricular and programs.

Scope

This policy applies to the Superintendent, administrators, teachers, staff, students and parents and guardians.

Policy

1. Field trips and excursions are extensions of the curricular and co-curricular programs that can provide students direct learning experiences and opportunities to participate in ways that cannot be duplicated in the classroom or on the school site. The Board of Directors recognizes that field trips, when used to supplement and enrich teaching and learning, are an educationally sound and important ingredient in the instructional program of the schools.
2. Field trips that take students out of the state or keep students out of the district overnight must be approved in advance by the Board. The Superintendent or designee(s) have the authority to approve all other field trips.
3. The Superintendent will develop procedures for the operation of a field trip which will ensure student safety and that parent permission is obtained before the student leaves the school. Field trips and excursions will be carried out in accordance with district policies and procedures, and will be provided under the direction and responsibility of the principal and assigned staff member(s).
4. Field trips should be integrated with the curriculum and coordinated with classroom or school activities that enhance its usefulness. Private vehicles may be used to transport small groups of students if approval is obtained in advance from the Superintendent.
5. No staff member may recruit students for any privately arranged field trip or excursion without prior Board permission.

Related Procedures

2320P1-Field Trips and Excursions

Policy Cross References

N/A

Policy Legal References

RCW 28A.330.100(5) Additional powers of board

RCW 67.20.020 Contracts for cooperation

WAC 181-87-090 Improper remunerative conduct

Management Resources

N/A

Policy History

Action:	Date:
Approved by the Board	May 18, 2016
Revised	
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Revised	