

Removal or Release of Student During School Hours

Purpose

This policy guards students by restricting their removal from school buildings or campus during school hours by any unauthorized person.

Scope

This policy applies to the Superintendent, school administrators, staff, students, and parents or guardians.

Policy

1. The Board recognizes the district's responsibility for the proper care of students during school hours. No student will be removed from the school grounds, any school building, or school function during school hours except by the student's parent or legal guardian ("parents") or by a person authorized to do so by his/her parent or guardian. Before a student is removed, the person seeking to remove the student must present, to the satisfaction of the Superintendent or designee, evidence of his/her proper authority to remove the student.
2. Prior to sending a student to his/her home for illness, discipline or a corrective action, the principal or designee will attempt to reach the student's parent to inform him/her of the school's action and to request that he/she come to the school to pick up the child. If the principal cannot reach a parent, the student will remain at school until the close of the school day.
3. A student may be released to a law enforcement officer in accordance with district procedures.
4. A teacher should not excuse a student from class to confer with anyone other than authorized school staff unless the request is approved by the principal.
5. The Superintendent is directed to establish procedures in accordance with state law for the removal or release of a student during school hours.

Related Procedures

3125P1-Removal or Release of Student During School Hours

Policy Cross References

3432-Emergencies

6625-Private Vehicle Transportation

Policy Legal References

RCW 28A.605.010 – Removing child from school grounds during school hours

Management Resources

N/A

Policy History

Action:	Date:
Approved by the Board	Unknown
Revised	November 18, 2015
Revised	
Revised	

Previous Policy Number: 8012