

Disciplinary Action

Purpose

This policy provides guidelines on how a student, parent, guardian or Valley School District employee may aggrieve a disciplinary action.

Scope

This policy applies to the Superintendent, Principal, Board of Directors, parents, students and all Valley School District employees.

Policy

1. Any Student, parent, or guardian who is aggrieved by any disciplinary action other than suspension or expulsion shall have the right to an informal conference with the building principal or his or her designee for the purpose of resolving the matter. At this conference the pupil, parent or guardian shall be entitled to questioning by the principal and shall be entitled to question school personnel involved. If the grievance is not resolved, the student, parent, or guardian may appeal to the district Superintendent.
2. Any student, parent, or guardian, after exhausting this remedy, shall upon two (2) school business days prior written notice to the Superintendent, have the right to make a formal protest either in writing or in person to the Board of Directors at its next regular meeting. The Board of Directors shall notify the student or his parent or guardian of its decision within ten (10) school business days.
3. The employee whose disciplinary action is being grieved shall be notified as soon as reasonably possible. Unless the principal, Superintendent, or Board of Directors decide otherwise, the disciplinary action may continue during the grievance proceeding.
4. **SHORT TERM SUSPENSION:**
 - 4.1. In the event the punishment of a student is to include the denial or the right of school attendance from any single class or any full schedule of classes for more than one class period or activity and up to five (5) consecutive days a conference shall first be conducted with the student as follows:
 - (a) An oral or written notice of the charges shall be provided the student.
 - (b) An oral or written explanation of the evidence in support of the charge shall be provided to the student.
 - (c) An oral or written explanation of the sanction which may be imposed shall be provided to the student.
 - (d) The student shall be provided the opportunity the opportunity to present his or her explanation.
5. In the event such denial of the right of attendance is to exceed one day the parent (s) or guardian (s) of the student shall be notified of the reason for the student's suspension and the

duration of the suspension orally or by letter deposited in the United States mail as soon as reasonably possible.

6. Any student, parent, or guardian aggrieved by the short term suspension may use the same informal grievance procedure available to protest disciplinary action of any school employee.

Related Procedures

N/A

Policy Cross References

- 4210-Regulation of Dangerous Weapons on School Premises
- 3240-Student Conduct
- 3300-Student Discipline
- 3302-Expulsion or Long Term suspension
- 3303-Emergency Expulsion
- 3304-Readmission Provisions – Expulsions and suspensions
- 5233-Teacher’s Responsibilities
- 5234-Teacher’s Rights, Responsibilities, and Authority/Student Discipline

Policy Legal References

N/A

Management Resources

N/A

Policy History

Action:	Date:
Approved by the Board	To Be Determined
Revised	
Revised	
Revised	

Previous Policy Number: 8028