

Associated Student Body

Purpose

The purpose of this policy is to identify and define the Associated Student Body, and describe its function.

Scope

This policy applies to the Board of Directors, the Superintendent, and all Valley School District staff, students and volunteers.

Policy

1. An associated student body (ASB) will be formed in each school within the district whenever one or more students in that school engage in money-raising activities with the approval and at the direction or under the supervision of the district. An associated student body will be a formal organization of students, including subcomponents or affiliated student groups.
2. Each associated student body shall submit a constitution and bylaws to the Board of Directors for approval. The constitution and bylaws will identify how student activities become approved as student body activities, and establish standards for their supervision, governance and financing.
 - 2.1. Subject to such approval process, any lawful activity which promotes the educational, recreational or cultural growth of students as an optional extracurricular or co-curricular activity may be considered for recognition as an associated student body activity.
 - 2.2. Any lawful fund-raising practices that are consistent with the goals of the district and which do not bring disrespect to the district or its students may be acceptable methods and means for raising funds for student body activities.
3. The Board of Directors may act or delegate the authority to a staff member to act as the associated student body governing body for any school or program which contains no grade higher than grade six (6).
4. The principal or designee(s) will act as the primary advisor to the ASB and assure that all groups affiliated with the ASB have an advisor assigned to assist them.
 - 4.1. Advisors will have the authority and responsibility to intervene in any activities that are inconsistent with district policy, ASB standards, student safety or ordinarily accepted standards of behavior in the community. When in doubt, advisors shall consult the principal regarding the propriety of proposed student activities.
 - 4.2. Student activities cannot include support or opposition to any political candidate or ballot measure.
5. The ASB will annually prepare and submit a budget for the support of the ASB program to the Board for approval.

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- 5.1. All property and money acquired by the ASB program(s), except private non-associated student body funds, will be district funds and will be deposited and disbursed from the district's associated student body program fund.
 6. Money acquired by associated student body groups through fundraising and donations for scholarships, student exchanges and charitable purposes will be considered private non-associated student body fund moneys.
 - 6.1. Solicitation of funds for non-associated student body fund purposes must be voluntary and must be accompanied by notice of the intended use of the proceeds and the fact that the district will hold the funds in trust for their intended purpose.
 - 6.2. Private, non-associated moneys will be held in trust by the district and handled pursuant to district policy and procedures. Non-associated student body fund moneys will be disbursed as determined by the group raising the money, and will be held for the purposes indicated during the fund raising activities until the student group doing the fundraising requests disbursement of the funds, and the accounts of the fundraising are complete and reconciled.

Related Procedures

- 3510P1-Associated Student Body
- 3530P1-Fundraising Activities Involving Students
- 6020P1-Imprest Accounts

Policy Cross References

- 3530-Fundraising Activities Involving Students
- 6020-System of Funds and Accounts

Policy Legal References

- RCW 28A.325.020 – Associated student bodies — Powers and responsibilities affecting
- RCW 28A.325.030 – Associated student body program fund – Fund-raising activities – Nonassociated student body program fund moneys
- Chapter 392-138 WAC – Finance — Associated student body moneys

Management Resources

- Policy & Legal News*, December 2014
- Policy News*, April 2004 – Equal Access Expanded

Policy History

Action:	Date:
Approved by the Board	Unknown
Revised	February 17, 2016
Revised	

Revised	
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