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## Volunteers

### **Purpose**

This policy directs administrators and staff in managing the selection and use of volunteers in school classrooms, programs, departments and activities.

### **Scope**

This policy applies to the Superintendent, administrators, staff, students, parents and guardians, and community members.

### **Policy**

1. Valley School District recognizes the valuable contribution made to the total school program through the volunteer assistance of parents and other citizens. In working with volunteers, district staff will clearly explain the volunteer's responsibility for supervising students in school, on the athletic and play grounds, and during field trips and other school activities. On field trips both students and volunteers are to be informed of the rules of student behavior and the means by which they are to be held accountable to those rules.
2. The Superintendent or designee will develop procedures for the utilization of volunteers. The selection and use of volunteers will be consistent with district policies and procedures and as specified in Policy 5005-Employment and Volunteers: Disclosures, Certification Requirements, Assurances and Approval.

### **Related Procedures**

5630P1-Volunteers

### **Policy Cross References**

5005-Employment and Volunteers: Disclosures, Certification Requirements, Assurances and Approval

### **Policy Legal References**

RCW 43.43.830-840 – Washington State Patrol background checks

RCW 28A.320.155 – Criminal history record information—School volunteers

RCW 28A.400.303 – Record check for employees and certain volunteers and contractors—Cost

WAC 446-20-285 – Employment—Conviction Records

### **Management Resources**

N/A

### **Policy History**

<b>Action:</b>	<b>Date:</b>
Approved by the Board	November 15, 2017
Revised	