



TO ALL PARENTS/GUARDIANS OF STUDENTS THAT RIDE THE VL TRANSPORT CENTER BUSES

To enable us to better serve your student’s transportation needs and coordinate routes and scheduling, the VL Transport Center bus drivers need the following information. Please complete and return this form to your child/children’s school office(s).

Parent/Guardian Name(s): _____

Physical Address: _____

Mailing Address: _____

Preferred Phone No.: _____ Alternate No.: _____ Alternate No.: _____

Emergency Contact: _____ Phone No.: _____ Alternate No.: _____

Please list each child that will be riding the bus, and indicate with an X the district in which he/she attends school:

Student Name(s)	Date of Birth	Grade	Valley	Loon Lake	Chewelah	Deer Park	Springdale

If your child/children must be picked up or dropped off at an address other than the physical address above, please indicate below:

Pick Up Address: _____

Drop Off Address: _____

PHILOSOPHY: We believe all students can behave appropriately and safely while riding on a school bus. We do not tolerate students interfering with drivers while doing their job or preventing other students from enjoying safe transportation.

VL TRANSPORT CENTER DRIVERS WILL USE THE BEHAVIOR & DISCIPLINE PLAN BELOW: A Bus Referral Slip will be issued in the case of written warnings and suspensions. The principal reviews all Bus Referral Slips and determines whether in-school discipline will be applied.

The transportation guidelines have already been discussed with your child/children. Please reinforce this discussion by talking to your child/children about the importance of good behavior while riding the bus. Thank you for your support of our ridership program.

THE FOLLOWING RULES MUST BE OBSERVED ON THE BUS:

1. Follow all directions from the driver the first time they are given
2. Keep all parts of your body and all objects inside the bus
3. Keep hands, feet and objects to yourself
4. Stay in your seat until at your designated stop
5. Do not make loud, disruptive noises
6. Load and unload from the bus in an orderly manner
7. Follow all school rules of conduct

EXAMPLES OF UNACCEPTABLE BEHAVIORS - The bus driver has the authority to enforce rules and assign seats as necessary to maintain control.					
Mild:	Standing or moving around while bus is in motion	Profanity	Unsafe behavior	Moderate:	Bullying behavior
	Not following direction	Delay of buses			Physical harm
	Pushing, hitting or kicking				Threats-mild
					Intimidation/harassment
					Object outside of windows
					Hazardous objects
					Property damage on/off bus
					Severe:
					Illegal substances
					Lewd conduct
					Fighting/assault
					Blatant disrespect/defiance
					Threats-severe
					Racial/sexual harassment
					Weapons
CONSEQUENCES - If a student chooses to break a rule, one of the following consequences will be applied. Consequences are determined at the discretion of the driver and transportation supervisor and, depending on the severity of the behavior, more rigorous consequences may be imposed upon a first and/or second offense.					
Mild:	1 st Offense - Verbal warning	Moderate:	1 st Offense - Written warning	Severe:	1 st Offense - One week suspension
	2 nd Offense - Written warning		2 nd Offense - One day suspension		or permanent suspension
	3 rd Offense - One Day suspension		3 rd Offense - One week suspension		2 nd Offense - Permanent suspension

Parent/Guardian Acknowledgement: I have read the above information. I agree to review it with my child/children and offer my support of the ridership program.

As applicable, I give permission for my child to be transported to/from Valley Early Learning Center on a school bus, and for VELC staff to sign my child in/out from the program upon arrival/departure on a school bus.

Parent/Guardian Signature: _____ Date: _____

Transportation Staff Use Only:

Form #6605F2

Driver Name:	Bus No.:	Pickup Time:
Bus Stop Location(s):		