

Transportation – Additional Uses

Purpose

This policy authorizes the use of district transportation vehicles for special uses, such as travel to and from co-curricular and extracurricular school activities.

Scope

This policy applies to the Board of Directors, Superintendent, administrators, Transportation Supervisor, staff, students, parents or guardians, and the community.

Policy

1. GENERAL CONDITIONS

- 1.1. The Superintendent is authorized to permit the use of district transportation vehicles for additional, specific purposes (described herein) other than the regularly scheduled transportation of students to and from school.
- 1.2. The use of district transportation for such purposes is a privilege and, except where bound by the terms of a lease, the district may revoke that privilege through official Board action at a regularly scheduled meeting.
- 1.3. The Superintendent has the authority to modify transportation services for school and extracurricular activities when the available fuel supply for regular transportation services appears to fall below the required level.
- 1.4. Administrators working with the district transportation department may deny transportation to any student who violates district policies and procedures.

2. SCHOOL ACTIVITIES

- 2.1. Transportation may be provided by the district for all activities which have been officially designated by the Board as school activities.
- 2.2. School activities may include, but not be limited to:
 - (a) Educational field trips growing out of classroom activities which are planned by the teacher, approved by the principal, and supervised by school staff in accordance with Policy 2320-Field Trips and Excursions.
 - (b) Co-curricular activities which are integral to the curricular program, including school athletics, music, drama, and other similar activities. Co-curricular transportation requests will be made to the principal and/or Superintendent for his/her approval.
- 2.3. Participants in any other activity who feel such activity should be considered an official school activity may petition the Board, through the Superintendent, to have it considered as a school activity.

3. EXTRACURRICULAR ACTIVITIES

- 3.1. The Superintendent may authorize the use of district transportation vehicles for “extracurricular” activities which are not integral to the curricular program but which have been officially designated as school activities.
- 3.2. For extracurricular activities, district drivers will be engaged for all trips, and participants will be supervised by school staff.
- 3.3. Nonparticipating students may be transported to extracurricular activities, provided users pay an amount sufficient to reimburse the district for the complete cost of such use.

4. LEASING OF BUSES

- 4.1. The Board may enter into a written lease agreement with any of the following:
 - (a) A nonprofit organization transporting children with disabilities and/or persons at least 60 years of age to and from the site of activities or programs deemed beneficial to such persons by such organizations, provided that commercial bus service is not reasonably available for such purpose.
 - (b) A governmental agency transporting personnel, supplies and/or evacuees in the event of a major forest fire, flood or other natural disaster.
 - (c) A user conducting an educational recreation program supported wholly or in part by tax funds.
- 4.2. Such a lease agreement will contain a clause absolving the district of any and all liability arising from the lessee's use and operation of the district's buses, and a clause requiring the lessee to maintain adequate insurance to recompense the district for the potential loss of the buses leased.
- 4.3. Potential users will stipulate in writing that commercial or charter bus service is not reasonably available to provide the services for which a school bus is needed.
- 4.4. The user will reimburse the district for the actual costs plus a reasonable fee for use of the bus. Funds derived from the lease of a surplus bus will be deposited in the transportation vehicle fund. If a bus is a part of the regular fleet, the funds derived from a rental or lease agreement may be deposited in the general fund.

5. COOPERATIVE PROGRAMS

The Board may enter into cooperative transportation agreements with other districts when it is economically advantageous to the cooperating districts and when it does not impair the quality of educational programs available to students.

Related Procedures

2320P1-Field Trips and Excursions

6601P1-Transportation To and From School

6605P1-Student Safety and Conduct on Buses

Policy Cross References

2320-Field Trips and Excursions

6601-Transportation To and From School

6605-Student Safety Walking and Riding Buses

Policy Legal References

RCW 28A.160.010 – Operation of student transportation program — Responsibility of local district — Transporting of elderly — Insurance

RCW 28A.160.040 – Lease of buses to transport children with disabilities and elderly — Limitation

RCW 28A.160.070 – Lease of buses to transport children with disabilities and elderly — Elderly persons defined — Program limitation

RCW 28A.160.080 – School buses, rental or lease for emergency purposes — Authorization

RCW 28A.160.100 – School buses, transportation of general public to interscholastic activities— Limitations

RCW 28A.160.120 – Agreements with other governmental entities for transportation of public or other noncommon school purposes — Limitations

RCW 28A.335.060 – Surplus school property — Rental, lease or use of — Disposition of moneys received from

Management Resources

N/A

Policy History

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