

Private Vehicle Transportation

Purpose

This policy sets forth the parameters for the use of private vehicles to transport students.

Scope

This policy applies to the Superintendent, administrators, staff, students, parents and guardians.

Policy

1. The Board of Directors authorizes the Superintendent to permit the use of private vehicles for student transportation under the following circumstances and conditions:
 - 1.1. In unusual circumstances, the district may request parents, or a responsible adult, to drive children to school or a co-curricular program in their own vehicles on a per-mile cost reimbursable basis. The transportation department determines when "in-lieu" transportation would be advantageous to the district and arranges its implementation. In cases where carpools are formed by families, reimbursement will be provided only to the parent whose car is used to transport the students to school.
 - 1.2. Upon written approval of the Superintendent or designee, staff may transport students under the circumstances listed below. The staff member will acknowledge that he/she agrees to assume full responsibility for any liability or property damage, comprehensive or collision, made by or against the driver/owner of the vehicle. The district's liability insurance will cover the risk assumed by the district. The mileage of the staff member will be reimbursed by the district:
 - (a) When a student's welfare is involved.
 - (b) When due care dictates prompt action.
 - (c) When engaged in an occasional field trip activity.
 - (d) When engaged in an occasional extracurricular activity.
2. The Superintendent or designee will establish procedures for the use of private vehicles for student transportation.

Related Procedures

3125P1-Removal-Release of Students During School Hours

3418P1-Response to Student Injury or Illness

Policy Cross References

2320-Field Trips and Excursions

3125-Removal-Release of Student During School Hours

3432-Emergenices

6621-Transportation-Extraordinary Uses

Policy Legal References

RCW 28A.160.030 – Authorizing individual transportation or other arrangements

WAC 392-143-070 – Other vehicles used to transport students

Management Resources

N/A

Policy History

Action:	Date:
Approved by the Board	November 16, 2016
Revised	
Revised	
Revised	