

Operations and Maintenance of School Property

Purpose

The purpose of this policy is to ensure that district facilities built with public funds are properly maintained.

Scope

This policy applies to the Board of Directors, Superintendent and Valley School District employees responsible for the operation and maintenance of district facilities.

Policy

1. FACILITIES MAINTENANCE

The Superintendent or designee shall provide for a program to maintain the district physical plant and grounds by way of a continuous program of repair, maintenance and reconditioning. Budget recommendations shall be made each year to meet these needs and any such needs arising from an emergency.

2. INFRASTRUCTURE MANAGEMENT

- 2.1. The Valley School District Board of Directors also desires to maintain the infrastructure of district facilities.
- 2.2. In order to assure state funding, for facilities constructed new or new-in-lieu after 1994, the Board of Directors will adopt an Asset Preservation Program (APP). The APP will preserve the district facilities by employing a system of predictive, preventative, and proactive processes. Annually, the Superintendent or designee will report to the Board on the condition of the facilities and the effectiveness of the APP. Every sixth year an independent assessment will be conducted and reported to the Board and the Office of Superintendent of Public Instruction.
- 2.3. Additionally, the Superintendent or designee will develop a process to evaluate all pre-1994 facilities for possible participation in the Asset Preservation Program.
- 2.4. For initial participation in the APP, the Board will submit a resolution to the Office of Superintendent of Public Instruction committing the district to implement the program.
- 2.5. The Superintendent or designee will develop procedures for the Asset Preservation Program.

3. DESTRUCTION OF SCHOOL PROPERTY

- 3.1. Staff shall insure that buildings, grounds, equipment and furniture are not abused. Students or non-students who abuse school property may be disciplined and required to pay for the damage incurred.
- 3.2. The Superintendent or designee shall establish procedures for the investigation and reporting of damage or loss and shall initiate action to collect for damages. A student's grades, transcript or diploma may be withheld until restitution is made.

Related Procedures

6800P1-Asset Preservation System

Policy Cross References

N/A

Policy Legal References

RCW28A.635.060 Defacing or injuring school property — Liability of pupil, parent, or guardian — Withholding grades, diploma, or transcripts — Suspension and restitution — voluntary work program as alternative — Rights protected

WAC 392.347.023 State funding assistance in post 1993 facilities

Management Resources

Policy News, June 2009, New Rules for Asset Preservation Program

Policy History

| Action: | Date: |
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| Approved by the Board | January 19, 2011 |
| Revised | |
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